



Masefield Primary School

Masefield Road, Little Lever,
Bolton, BL3 1NG



Tel: 01204 333714

Fax: 01204 333531

office@masefield.bolton.sch.uk

www.masefield.bolton.sch.uk

School Twitter: @MasefieldCP

Executive Headteacher: Mrs L Whittaker

Acting Head of School: Mr A Done

9th December 2021

Dear Parents/Carers

Following the snow last week we thought this would be a good opportunity to remind you of our procedure if we need to close the school due to adverse weather conditions.

There are two reasons we may need to close Masefield; the site is deemed unsafe or we do not have enough staff to enable to run the school safely. The decision to close the school is not taken lightly and we will endeavor to make a decision to close the school by 7.30am although this may not always be possible.

If the school is not going to be open we will send a text message out as soon as we can. Please ensure that the main contact number for your child is up to date at all times and if the weather is extreme please keep an eye on your phone. A message will also go out on Twitter, on the website and on local radio.

If we need to close the school during the day due to adverse weather conditions we will send out a text message as soon as we can and post on Twitter. Again if the weather is looking particularly bad please regularly check your phone. Please be assured the children will be well looked after until they are collected and alternative ways of contacting their adults will be made if necessary.

If you are part of a parent chat please can you post a message so we can reach as many parents as possible.

Thank you for your support.

A.Done

Acting Head of School

