

Masefield Primary School

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Executive Headteacher: Mrs L Whittaker

Acting Head of School: Mr A Done

Monday, 24 January 2022

Dear Parents and Carers,

It is the trip to Chester Zoo for all the children in Reception to year 6 on Thursday 27th January. To help the day run as smoothly as possible please note the following:

- Please ensure your child arrives on time to school – 8.50am at the latest. We aim to leave school as close to 9am as we can so the children can enjoy as much time at the Zoo as possible. Unfortunately, we will be unable to wait for children who are running late.
- If your child is unable to attend school due to illness, please contact the school office as soon as possible so we know they will not be attending the trip.
- Due to the number of coaches we require, they are going to park in the school grounds. Please do not attempt to bring your car on to the school carpark as there will be nowhere for you to go. As it is going to be busier on the main road, please do park responsibly and where possible, please walk.
- All children are to wear full school uniform and please ensure they have a suitable coat.
- If you are sending a packed lunch with your child, please ensure it is in a named plastic bag and all contents can be disposed of.
- Please do not send in any sweets for the coach.
- Please do not send in any money. Due to the amount of children going on the trip, we will not be able to go in the gift shop.
- The children will return from the trip at approximately 3.45pm, traffic dependant. We will keep you informed over the text message system if they are running late. Again, please do not park in the carpark, as the coaches will be coming in to the school grounds.
- When the children arrive back at school, they will be taken into class and released from their usual door.
- There will be no Vocal Band after school on the 27th January.
- Before and After Club will be on as usual.

If you have any further questions, please do not hesitate to contact the office.

Yours sincerely,

V L Evans-Jones

Mrs Evans-Jones
Office Manager

