



# Masefield Primary School

Masefield Road, Little Lever, Bolton, BL3 1NG



Executive Headteacher

Mrs. L. Whittaker

Head of School

Mr. A. Done

10 December 2024

## RE: Nursery and Reception Parents: Upcoming Building Work in the EYFS Unit

Dear Parents and Carers,

We are writing to inform you about some exciting upcoming building work taking place in our Early Years Foundation Stage (EYFS) unit. These improvements will provide enhanced learning spaces for both Nursery and Reception children. The work will include:

- An extension of the Nursery classroom
- A new intervention room and kitchen in the Reception area
- New doorways connecting the Nursery classroom to a set of toilets

To facilitate this work, there will be some temporary changes to class locations during the final days of term.

### Class Arrangements from Wednesday 18th December until the End of Term

- **Reception:** Children will be taught in a Year 2 classroom. The entrance for Reception children will be **via the back of Year 2**.
- **Nursery:** Children will be taught in the **club room and library**. The entrance for Nursery children will be **via the library**. Children who are collected at 11:45am, please come to the main school office and collect from here.

Staff will be on hand each morning to guide parents and children to the correct entrance and classrooms. We appreciate your patience and cooperation during this time.

### Important Information for Nursery Parents

We regret to inform you that the **Nursery will be closed on Monday 6th January** (the first day back after the holiday). This closure is necessary to allow builders to complete their schedule and to give teaching staff time to prepare the new classroom for pupils. We sincerely apologise for the inconvenience and appreciate your understanding. We are confident that these improvements will create a more vibrant and well-equipped learning environment for your children.

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We understand that these changes may cause some disruption, but unfortunately, the builders' schedule is beyond our control. We are confident, however, that the end result will be well worth the wait. We look forward to sharing the new and improved spaces with you and your children.

If you have any questions or concerns, please do not hesitate to speak to a member of staff.

Thank you for your continued support and understanding.

Yours sincerely,

Mr A Done  
Head of School



Artsmark Silver Award  
Awarded by Arts Council England



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